



Liberia Telecommunications Authority (LTA)
Building D-168, Congo Town Back Road
Monrovia, Liberia

Invitation to Bids (ITB)
National Competitive Bidding/Procurement of Office Furniture & Fixture and ICT
Equipment
Ref: IFB No. LTA/NCB/001/13-14

The Liberia Telecommunications Authority (LTA) intends to procure office furniture & fixture and ICT related equipment for its offices, consistent with its budgetary appropriations for Fiscal Year 2013/2014. In view of this, the LTA invites sealed bids from eligible and qualified bidders for the supply and delivery of the following items contained in Lots 1 & 2:

LOT 1: FURNITURE & FIXTURES

NO	ITEM DESCRIPTION	QUANTITY
1	Executive desk	1 pc
2	Semi Executive Desk	10pcs
3	Semi Executive Chair	21 pcs
4	Regular Office Desk	7 pcs
5	Regular desk Chair	3 pcs
6	Shredder	7 pcs
7	Microwave	4 pcs
8	Metal filling Cabinet-4 drawer	20pcs
9	White Board (Activities board)	2 pcs
10	Mini Safe	1 pc
11	Percolator	1 pc
12	Book Shelf-opened	6 pcs
13	3-seated Visitor chair (for lobby)	2 sets
14	Visitor Chairs	21 pcs

LOT 2: ICT RELATED EQUIPMENT

NO	ITEM DESCRIPTION	Specifications	QUANTITY
1	Laptop	Processor: I5 or more – 2.3-3.0GHz Memory(RAM): 4 gig plus Hard Drive: Sata 7200 rpm / 500GB plus Wifi Enabled, carrying bag, webcam	5 pcs
2	Printer	All-in-One Multi- Function Color Printer Print speed: According to complexity of document Paper type: Letter, A4, Legal, A5, A6, B5 Power: 220 V complaint	3 pcs
3	UPS	APC 1100 Series or higher 220 V compliant. About 30 minutes minimum Battery Backup Power	5 pcs
4	Desktop Computer	Processor: I5 or more – 3.0GHz plus Memory(RAM): 4 gig plus Hard Drive: Sata 7200 rpm / 500GB plus Internal Wifi Card 19" plus Display Monitor, Keyboard, Optical Mouse, in built speakers	2 pcs

5	External Memory Drive	500 GB	2 pcs
6	Adobe Creative Suite		1 suite
7	Headphones	MDR-ZX-100 stereo headphones	3 pcs
8	Camcorder	Native 1920x1080, 1/3' CMOS Sensor, 64 GB Internal Flash drive, 3.5 Touch panel screen, Dual XLR Inputs w/detachable handle, 10x HD Zoom Lens, 24Mbps AVC HD Recording, 60i, PF30, PF24, native 24p.	1 pc
9	DVD +RW (Cartons)		2 cartons
10	Radio/ Monitors	Digital radio receiver with FM and shortwave bands	3 pcs
11	CD-R		4 cartons
12	Digital Tape Recorders		3 pcs
13	PA System with 4 microphones	Microphone-wind shield bundle	2 pcs
14	Camera	24-105mm f/4l IS USM AF Lens 3.2' Clear View High Resolution LCD, Full HD 1080/30p and 720/60p Formats, 22.3MP Full-Frame CMOS sensor, built in HDR and Multiple Exposure Models, Dual CF and SD Memory Card Slots	3 pcs

1. Bidding will be conducted through the National Competitive Bidding (NBC) procedures as specified in the PPCC Act and is open to all eligible bidders.

2. Interested eligible bidders may obtain further information from

Procurement and Logistics Section
Liberia Telecommunications Authority (LTA)
Building D-168, Congotown Back Road
Monrovia, Liberia
Tel: 231-(886)-886591857/886550195
Email: pgoah@lta.gov.lr/crobinson@lta.gov.lr

3. Qualification requirements: All bids must be accompanied by a bid security, current tax clearance, current business registration, proof of similar goods been supplied to other entities, availability of warehouse, proof of manufacturer authorization and company profile.

4. Deadline for the submission of bids is Thursday July 24, 2014 at 2:00 p.m.

5. Bids will be opened on Thursday, July 24, 2014 at 2:00 p.m., in the presence of bidders' representatives who choose to attend, at the address below:

Liberia Telecommunications Authority (LTA)
Building #D-168, 2nd Floor Conference Room # 203
Congo Town Back Road
Monrovia, Liberia

6. Electronic bids will **not** be accepted. Any Tender not received within the date and time specified in ITB will not be accepted and will be returned unopened.

7. LTA reserves the right to accept or reject any Tender,

and to annul the Tender process and reject all Tenders, at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for its action.

8. Interested bidder should contact the below address for the soft copy of the National Competitive Bidding (NCB) Tender documents.

9. All bids must be clearly marked with the address indicated below:

Procurement and Logistics Section

Liberia Telecommunications Authority (LTA)
Building # D-168, Congotown Back Road
Monrovia, Liberia
Tel: 231-(886)-886591857/886550195
Email: pgoah@lta.gov.lr/crobinson@lta.gov.lr

Signed: _____
LTA MANAGEMENT