

REPUBLIC OF LIBERIA
Liberia Telecommunications Authority (LTA)



NATIONAL COMPETITIVE BIDDING

BIDDING DOCUMENT

For the Supply of Assorted Office Equipment (IT)

Invitation for Bid No: LTA/NCB/007/17/18

Liberia Telecommunications Authority
Menetamba Road, Cooper's Beach Community
Paynesville, Liberia
www.lta.gov.lr

REPUBLIC OF LIBERIA

Date: February 13, 2018

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INVITATION FOR BIDS

*Liberia Telecommunications Authority (LTA)
Menetamba Road, Cooper's Beach Community
Paynesville, Liberia*

Supply of Assorted Office Equipment (IT)

Contract Identification No: **IFB No: LTA/NCB/007/17/18**

The Government of Liberia through the Liberia Telecommunications Authority (LTA) has apportioned funds from its core budget towards the cost of procuring assorted Office Equipment (IFB No: LTA/NCB/007/17/18).

The Liberia Telecommunications Authority now invites your firm to submit sealed bids for the supply of the below mentioned office equipment (IT). Bidding will be conducted through National Competitive Bidding (NCB) Procedures as specified in the Amended and Restated Public Procurement and Concessions Act (PPC Act) of September 2010.

The supply of assorted office equipment (IT) as per LTA's needs, quantities and requirements included in Bid document:

REF NO:	DESCRIPTI ON	ITEM		QTY	BID SECURITY USD
IFB NO. LTA/NCB/007/17/18	SUPPLY OF COMPUTERS	LOT 1	LAPTOP (CATEGORY ONE)	5	300.00
		LOT 2	LAPTOP (CATEGORY TWO)	9	300.00
		LOT 3	DESKTOP COMPUTER	7	300.00
		LOT 4	UNINTERRUP TIBLE POWER SUPPLY (UPS)	7	300.00

A complete set of bidding documents (soft copy) can be obtained free of charge at the below address. Bid security must be submitted together with bid document, and *must be per the amount stated above in Manager's Check or Bank Guarantee.*

5.

Qualification requirements include the following:

- *Current Business Registration Certificate (Liberia Business Registry);*
- *Current Tax Clearance Certificate (Liberia Revenue Authority);*
- *Article of Incorporation/Partnership Agreement (Ministry of Foreign Affairs);*
- *Must provide two (2) references of previous or current clients over the last two (2) year;*
- *Must provide proof of being registered with the Public Procurement & Concessions Commission (PPCC);*
- *Availability of supply(ies) upon the issuance of an approved Local Purchase Order (LPO) or within a minimum period of 10 days;*
- *Proof of financial liquidity/solvency preferably, audited financial statements in the last two (2) years.*

You may obtain bidding documents and further information from the Procurement & Logistics Section, Liberia Telecommunications Authority (LTA), 3rd Floor Room 29, from Monday- Friday (9:00 A.M- 5:00 P.M).

Submission must be clearly marked, signed and sealed in an envelope, including other requested information as follows: ***(IFB No: LTA/NCB/007/17/18)CONFIDENTIAL BID- for the Supply of Assorted Office Equipment Lot 1, 2, 3 or 4 to the Liberia Telecommunications Authority (LTA) for Fiscal Year 2017/2018*** and addressed to:

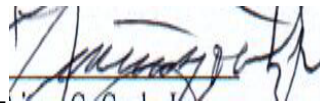
Procurement & Logistics Section
3rd Floor, Room 29
Liberia Telecommunications Authority
Menetamba Road, Cooper's Beach Community
Paynesville, Liberia
Mobile number: +231-886591857/+231-886589047/+231-777564210
Web address: www.lta.gov.lr


A pre-bid opening meeting will be held at the Liberia Telecommunications Authority (LTA) 3rd Floor P&L Conference Room # 28 on Wednesday, March 7, 2018 at 1:00 PM to answer

questions relevant to the bidding process. Seven (7) days after which, all clarification requests would remain unanswered to.

Bid must be submitted at the Procurement & Logistics Section, Room # 29, 3rd Floor, on Wednesday, March 14, 2018 on or before 2:00 PM. Bid Opening will be done promptly after closing at 2:00 PM, in Conference Room # 28 on the 3rd Floor, in the presence of bidders' representatives or those who choose to attend.

The Liberia Telecommunications Authority reserves the right to reject or accept any bid submitted including the annulment of the entire process through notifying bidders without incurring any liability thereof.

Signed: 
Prince G. Goah, Jr.
Procurement & Logistics Manager


Approved: S. Bledi Elliott
Director of Administration